

**PENNSYLVANIA STATE ATHLETIC CONFERENCE
BOARD OF DIRECTORS MEETING - Harrisburg, PA
May 15, 2007**

I. CALL TO ORDER/ATTENDANCE

Chairman Dillman called the meeting to order at 1:30 p.m. May 15, 2007. The following were in attendance:

President Jessica S. Kozloff – Bloomsburg University
President Angelo Armenti, Jr. – California University
President Wallace C. Arnold – Cheyney University
President Joseph P. Grunenwald – Clarion University
President Robert J. Dillman - East Stroudsburg University
President Tony Atwater – Indiana University
President F. Javier Cevallos – Kutztown University
President Keith T. Miller – Lock Haven University
President Maravene Loeschke – Mansfield University
President Francine G. McNairy – Millersville University
President William Ruud – Shippensburg University
President Robert M. Smith – Slippery Rock University
Steve Murray, Commissioner

II. CONSIDERATION OF MINUTES

MOTION: (Smith) That the minutes of the May 24, 2006 meeting be approved as presented.

SECONDED: (McNairy)

MOTION PASSED

III. REPORTS

A. Finance – President Kozloff

President Kozloff presented the Conference's financial report.

MOTION: (Kozloff) That the PSAC enter into a program to increase annual league dues by \$1,000 per year over the next six years.

SECOND: (Loeschke)

MOTION PASSED

MOTION: (Kozloff) That in light of the PSAC's acceptance into the NCAA Division II Strategic Alliance Matching Grant Program beginning with the 2007-08 academic year, the conference office move staffing to four full-time positions as presented by the Commissioner at his discretion to fill.

SECOND: (McNairy)

MOTION PASSED

MOTION: (Kozloff) That the tentative 2007-08 budget be adopted as presented with final approval of the annual budget resting with the Board of Directors Executive Committee at the conclusion of the fiscal year.

SECOND: (Cevallos)

MOTION PASSED

B. Commissioners Report – Mr. Murray

Mr. Murray made the following announcements:

1. That the conference was hosting a Compliance Seminar, May 23-24 in Lock Haven
2. That the NCAA was hosting a CEO Summit in San Diego, June 22-24
3. That the slate of candidates to fill the future opening on the Division II Management Council will include:
Francis Nee, IUP (SWA), Tom Gioglio, E. Stroud (AD), and Bob Zigenfus, Kutztown (FAR)

C. NCAA Presidents Council – President Grunenwald

President Grunenwald presented information to the presidents regarding the upcoming CEO Summit in San Diego as well as the key initiatives unveiled by Division II regarding the Strategic Positioning Platform and the Community Engagement Initiative.

D. Student-Athlete Advisory Committee – Mr. Murray

Mr. Murray updated the Board on the PSAC's Student-Athlete Advisory Committee activities including the SAAC's initiatives regarding Sportsmanship.

IV. OLD BUSINESS

A. Television Opportunities

The Board briefly discussed the television broadcast program initiated by PASportsfever for member institution's football games.

V. NEW BUSINESS

A. Advisory Council Recommendations – President Dillman

1. Consent Items – President Dillman

The Board reviewed the Consent legislative items approved previously by the Chairman, endorsing his position (Appendix A)

2. Controversial Items – President Dillman

MOTION: (Cevallos) To send back to the Athletics Administrators Championship Taskforce the recommendations regarding the changes in championship access, divisional standings, site selection and power rating for further clarification and consideration.

SECOND: (Kozloff)

MOTION PASSED

Note: The Board requested that the commissioner seek additional participants in the Taskforce's deliberations.

MOTION: (Smith) That the conference office develop a fine system for athletics administrators and coaches for unexcused absences from mandated conference meetings

SECOND: (Cevallos)

MOTION FAILED

Note: The Board requested that the commissioner notify presidents when absences from meetings occurred.

B. Proposed Constitutional Changes

The Board reviewed a series of changes to the PSAC Constitution as discussed and developed during its Summer 2007 Retreat.

MOTION: (Smith) To approved the proposed Constitutional changes as presented and edited.

SECOND: (Ruud)

MOTION PASSED 12-0 (Two-thirds vote required for Constitutional changes)
(Appendix B)

C. Membership Issues

The Board reviewed documents regarding the potential of full and/or associate members joining the Pennsylvania State Athletic Conference

MOTION: (Smith) To authorize Presidents Miller and Grunenwald to negotiate membership issues, focusing on financial aid parameters with potential new member institutions.

SECOND: (Kozloff)

MOTION PASSED

MOTION: (Kozloff) That if negotiations regarding membership and financial aid parameters can be agreed upon with potential new members, that appropriate invitations for full membership or associate membership be extended to those institutions involved.

SECOND (Ruud)

MOTION PASSED

VI. OTHER BUSINESS

A. Nominating Committee

Dr. Cevallos presented the Board with the nomination of Dr. Miller to replace Dr. Kozloff, who is retiring in December 2007, as PSAC Treasurer. The nomination was approved unanimously.

Dr. Cevallos also reminded the Board that nominations would be needed to replace Dr. Kozloff on the Executive Committee, since Dr. Miller was already on the Executive Committee.

MOTION: (Kozloff) That Dr. Loeschke serve as an at-large member of the PSAC Board of Directors Executive Committee

SECOND: (McNairy)

MOTION PASSED

B. Personnel Issues

The Board met in executive session regarding personnel issues.

VII. DATE OF NEXT MEETING

Harrisburg – Third Week of May 2008

VIII. ADJOURNMENT

Meeting was adjourned at 4:30 p.m.

**Summary of Consent Items from the PSAC Advisory Council
Previously approved by the Chair of the Board of Directors**

A. Spring 2007 Consent Items

- 1). In the sport of women's soccer to eliminate the requirement of submitting statistics in the All-Conference Nomination process.
- 2). To present Marge Garinger, former PSAC assignor for field hockey and lacrosse a plaque in recognition for her service to the league.
- 3). That the 2008 PSAC mandated softball schedule be approved as presented (double round robin, within the two divisions).
- 4). That the PSAC Wrestling Championship be conducted on the second Saturday of December (Dec. 8, 2007) rather than the last weekend of January.
- 5). A series of motions were considered and passed regarding the Official Ball programs for the league
Baseball: Rawlings
Softball: Worth
Basketball: Rawlings
- 6). To permit artificial noisemakers at outdoor athletic events except those devices (i.e. whistles, airhorns) that would interfere with the conduct of the contest or those already prohibited by NCAA regular season playing rules The prohibition on band participation while the play clock runs remains in effect.
- 7). To adopt the PSAC Cheerleading Guidelines as presented (**see Attachment 1**)

Consent Item proposed by Faculty Athletic Representatives

- 8). Following the same methodology employed in the Spring of 2006, the PSAC Office should conduct a missed class time survey for the sport of women's soccer as it relates to the expansion of league play.

B. Fall 2006 Consent Items

- 1). That for the sport of football, \$5.00 be added to the officiating fees through the length of the current agreement (to 2010) with the ECFOA.
- 2). That in the sport of women's lacrosse, an alternate official be assigned to PSAC semi-final and championship contests to keep official time and to handle protest procedures which might arise in the sport.
- 3). To change the Softball Operating Code – III. Championship Tournament – 11. Coaches Meeting – Eliminate the in-person pre-tournament coaches meeting in place of a conference call to be held the week of the championships.
- 4). To change the Softball Operating Code – III. Championship Tournament – 8. Scheduling of games – Change the starting times of game 3 to 2:30 pm and game 4 to 4:30 pm, on the second day change the starting times of game 7 to 2:30 pm and game 8 to 4:30 pm.
- 5). That in the sports of Indoor and Outdoor Track and Field for the PSAC East and West Challenge Meets, Shippensburg will be considered a permanent member of the East and Lock Haven and Mansfield will be considered permanent members of the West.
- 6). That effective immediately all PSAC cheerleaders are prohibited from participating in aerial stunts, tiering, lifts tosses and pyramids at NCAA sponsored events. The effect of this motion would “ground” the cheerleaders. (***Note: This motion later changed with Spring Motion A-7 above***)
- 7). That for the sport of basketball, for future game uniform purchases, visible numbers (e.g. numbers that are wholly of a color that contrast with the color of the jersey) must be included on the body of the uniform.

- 8). That for the PSAC tennis championships, the conference would be permitted to levee fines, following the NCAA fine rules (\$300 per incident) for missing lineup deadlines and/or over-turned lineups.
9. To adopt the 2007 PSAC Men's and Women's Soccer schedule as presented which includes a men's double round robin and a women's double round robin in the division with a full cross-over.
- 10) . To adopt the 2007 and 2008 PSAC Field Hockey schedule as presented.

CHEERLEADING SAFETY GUIDELINES AND RESTRICTIONS
PENNSYLVANIA STATE ATHLETIC CONFERENCE
(Updated 3/07)

General Guidelines

1. In accordance with NCAA recommendations, all PSAC cheerleading advisors are required to be safety certified by August 2006. The conference recommends that the cheerleading advisors participate in the AACCA (American Association of Cheerleading Coaches and Advisors) safety certification program.
2. All cheerleaders must receive proper training before attempting any form of cheerleading gymnastics (tumbling, partner stunts, and pyramids).
3. PSAC cheerleading advisors must be present at practices and athletic events (home or away) when their institution's cheerleaders are performing. Practice sessions must be held in a location suitable for the activities of cheerleaders (i.e., use of tumbling mats, away from excessive noise and distractions, etc.).
4. Professional training in proper spotting techniques is mandatory for all squads.
5. All cheerleading squads will adopt a professionally developed comprehensive conditioning and strength building program.
6. A structured stretching exercise and flexibility routine will precede and follow all practice sessions and precede all pre-game activities, pep rallies, etc.
7. Sponsors/coaches must recognize their squad's specific ability level and must limit the squad's activities accordingly. "Ability level" refers to the squad's talents as a whole, and individuals should not be pressed to perform activities until safely perfected.
8. Skills that have not been mastered should be performed only in a supervised practice environment
9. All partner stunts and pyramids must be reviewed and approved by the coach prior to execution. "Hands on" spotting is required until new stunts are mastered.
10. All cheerleaders will have physical examinations conducted in the manner similar to student athletes at the respective member institutions prior to participation.
11. All cheerleaders will be required to provide, or will be provided, the same level of institutional medical insurance coverage as provided student athletes at the respective member institutions prior to participation.
12. PSAC Cheerleading Restrictions will be reviewed and amended annually, as appropriate, with any recommendations or changes in the AACCA guidelines.
13. Institutions should review their coverage and liability in regard to cheerleader participation during camps, clinics and competitions.
14. **These safety rules will be applied by the PSAC to all sports and venues. AACCA College Cheerleading Safety Rules must be followed for those activities which remain permissible.**
15. **The guidelines shall apply to all Conference and non-conference contests at PSAC sites. The guidelines shall apply to both home and visiting cheerleaders. Home game management shall be responsible for enforcing these guidelines for both home and visiting cheer squads.**
16. **Each member institution within the PSAC has the right to enforce additional restrictions to these guidelines or "grounding" of their respective cheer squads. At institutions with additional restrictions, the visiting cheer squad must adhere to the host site's guidelines/restrictions.**

(Cheer Guidelines, con't)

Restrictions

1. Use of the mini-tramp and/or springboard is prohibited.
2. All partner stunts and pyramids are limited to two persons high. "Two high" is defined as the base having at least one foot on the ground.
3. Partner stunts in which the base uses only one arm to support the top person are prohibited
4. Basket tosses, elevator tosses and other similar multibased tosses are prohibited.
5. Flips or twists into or from partner stunts are prohibited.
6. Split catches are prohibited.
7. Front, back and side tension drops are prohibited.
8. Toe pitches are prohibited.
9. Cradle dismounts from pyramids shoulder height or above require one spotter in addition to the original base(s) (i.e. three catchers are required).
10. Twisting tumbling skills are prohibited.

Note: The above safety restrictions and guidelines are general in nature and are not intended to cover all circumstances.

Protocol

1. The PSAC Office will develop a webpage on its website that includes institutional cheerleading advisors name and contact information, safety certification verification and additional institutional restrictions, if any. The PSAC Office will require coaches/advisors to submit proof of safety certification by August 15 of each year, or will face restricted participation until certification is filed with the league office.
2. Cheer squads will not be permitted to participate in organized activities during athletic contests or be admitted free to contests unless the safety certified coach/advisor is present at home and/or away contests.
3. Host advisor/coach must greet/meet with the visiting advisor/coach prior to the game and inform him/her where the visiting cheerleaders will cheer during the game and discuss emergency plan.
4. Should a cheer advisor observe inappropriate/unsafe activities being performed by the opponents cheer group, the advisor must immediately notify the host athletic director and/or their own athletic director, as appropriate.
5. Cheer groups violating the guidelines and restrictions will be barred from any further participation at home or away contests for the remainder of the respective sport season. A second violation of the guidelines will result in a year-long (calendar year) suspension of activities.

EACH PSAC INSTITUTION IS RESPONSIBLE FOR THE CONDUCT OF THEIR CHEERLEADERS REGARDLESS OF VENUE

**ADOPTED CHANGES TO THE PSAC CONSTITUTION
THE PENNSYLVANIA STATE ATHLETIC CONFERENCE
(Board of Directors Meeting, May 15, 2007)**

ARTICLE II - MEMBERSHIP

~~**Section 1.** Membership shall consist of universities in the Pennsylvania State System of Higher Education.~~

Section 1. *The PSAC was organized in July 1951. The Charter members were Bloomsburg, California, Cheyney, Clarion, East Stroudsburg, Edinboro, Indiana, Kutztown, Lock Haven, Mansfield, Millersville, Shippensburg, Slippery Rock and West Chester Universities of Pennsylvania.*

Section 2. *Any university or college, academically accredited by a regional accrediting agency, engaging in intercollegiate athletics is eligible for full membership in the conference on agreement to abide by the rules and regulations of the PSAC., if and when elected to membership by a two-thirds vote of the member institutions with FULL membership status.*

~~**Section 2.** An annual letter attesting to compliance with the Constitution and all other policies of the Conference shall be signed by the Chief Executive Officer of each member institution. The letter shall be on file with the Commissioner in order to be eligible for voting privileges and championship competition.~~

Section 3. *Any university or college, shall be permitted to participate in the league as an associate member in not more than three separate sports. A two-thirds vote of the Current FULL member institutions will be required for associate membership. An associate member is subject to all relevant portions of the PSAC Constitution and Bylaws and is entitled to all usual privileges and services from the league. Associate members will have voting privileges only at the sports committee level in those sports in which that institution fields a team.*

~~**Section 3 4.** Qualifications, conditions, and obligations of membership shall be prescribed by the Constitution.~~

Section 4 5. *Any member institution (full or associate) wishing to withdraw from the Conference must give a two-year written notification prior to the withdrawal. The notification shall ~~come~~ be sent from the Chief Executive Officer of the institution and shall be submitted to the Chairperson of the Board of Directors, prior to July 1. Failure to comply with the two year notification or July 1 deadline will result in a fine of one year's full membership dues.*

ARTICLE III - NATIONAL AFFILIATION

Section 1. *The Conference and its member institutions shall be members in good standing of the National Collegiate Athletic Association (NCAA).*

ARTICLE X - CHAMPIONSHIP SPORTS

Section 1. *The Conference requires that a minimum of ~~eight~~ six member institutions must sponsor a sport on the varsity level to conduct a championship. Exceptions may be made by a two-thirds majority vote of the Board of Directors.*

Section 11. *A member institution eliminating one or more sports shall notify other member institutions by the last regular season date of competition in the year preceding the elimination (generally less than a year notice required). Failure to comply with this deadline will result in a fine of one-half the annual full membership dues. Exceptions to this policy can be approved by a two-thirds majority vote of the Board of Directors.*

~~**Section 11 12**~~ *A member institution's non-compliance with championship participation shall be subject to disciplinary action in accordance with approved policy.*

