

**MINUTES**  
**PSAC ATHLETIC ADMINISTRATORS' FALL MEETING**  
**Atherton Hotel, State College, PA**  
**April 3-4, 2006**

- I. Attendance Monday 4/3: Tom Pucci & Karen Hjerpe, California; Barb Cleghorn & Ed Matejkovic, West Chester; Jeff Michaels, Shippensburg; Dave Katis & Wendy Snodgrass, Clarion; Todd Jay & Bruce Baumgartner, Edinboro; Kris Decker & Roger Maisner, Mansfield; Paul Lueken & Robertha Abney, Slippery Rock; Tom Gioglio, East Stroudsburg; Peter Campbell, Danielle Barney & Sharon Taylor, Lock Haven; Frank Condino & Fran Nee, IUP; Mary Gardner, Bloomsburg; Peg Kauffman & Dan Audette, Millersville; Greg Bamberger, Kutztown; Steve Murray, Will Adair & Carlin Chesick, PSAC.
- II. Requests for Reordering Agenda: none
- III. Announcements  
Commissioner Murray made the following announcements:
1. Institutions should be prepared to replace at least one basketball rim in the event of one breaking during a basketball contest.
  2. Conference Office is considering hosting Jim Hundreiser, VP at Lynn University for a half-day seminar for PSAC coaches on recruiting and retaining the "millennial student-athlete".
  3. Reminded everyone to consider nominating someone from their institution for the NCAA Sportsmanship Awards. Information had been sent out to schools earlier in the spring.
  4. Eight SWAs have been okayed to receive a \$500 grant from the conference to assist with travel expenses in participating in either the Regional Rules Seminars or NACDA.
  5. Medical Hardship Waivers were approved for: Busch (Clar), Carraway (Clar), Brooks (ESU), Piazza (ESU), Pomerantz (LHU), Proshutina (LHU), Bloes (Ship), Fanus (Ship), Edwards (WCU), Osunde (WCU).
- IV. October 2005 Minutes were approved (Lueken/Pucci) Motion Passed
- V. New Business
- A. PSAC/NLI Limitations / Elimination of PSACLI
- Motion: (Condino/Gardner) To eliminate the PSAC Letter of Intent and any limitations on the number of National Letters of Intent signed for purposes of enrollment in 2007-08.**  
**MOTION PASSED: 15-10-1**
- Motion: (Taylor/Pucci) That the conference office provide a template for institutions wishing to use an institutional "letter of commitment".  
MOTION FAILED
- B. Associate Membership Request for Field Hockey or other Sports  
A discussion was held about league membership as associates or full membership or working with other conferences
- Motion: (Pucci/Audette ) That the conference begin the process to review associate membership, full membership, membership exiting or working with other conferences in relation to membership and sports sponsorship.**  
**MOTION PASSED UNANIMOUSLY**
- C. Spring AA Meetings Dates & Legislative Calendar  
A discussion of the conduct of business and a more efficient model of conducting meetings among the Athletics Administrators occurred.
- Motion: (Maisner/Kaitis) All coaches or special group meetings will be concluded no less than four weeks in advance of the Athletics Administrators meeting and coaches groups will meet no more than one meeting per year unless approved by the Athletics Administrator's Executive Committee.**  
**MOTION PASSED UNANIMOUSLY**

**Motion: (Cleghorn/Pucci) That the sport committee meetings be assigned specific meeting dates by the conference office in an effort to consolidate meeting dates, with consideration for those sports committees that already meet at their conference championship**  
**MOTION PASSED UNANIMOUSLY**

D. Liaison Openings – Lacrosse & 2<sup>nd</sup> Track/Field  
Lacrosse: Peter Campbell, Lock Haven

E. Women's Rugby as a Varsity Sport – Lueken  
A discussion was held regarding Women's Rugby as a sponsored sport in the league.

F. Conference Championship Issues:

1. Institutional fundraising at PSAC Championships

A discussion was held regarding schools conducting fundraising events at league championships

2. Student Admission Fees at PSAC Championships

**Motion (Campbell/Gioglio) That students at PSAC member institutions will not be charged admission to attend conference championship events.**

**MOTION PASSED 17-9**

3. Conference Regular Season/Championship Formats

A Championships Format Task Force was formed to review league championship formats and scheduling:

Taskforce: Kaitis, Baumgartner, Condino (chair), Gioglio, Heitzman, Bamberger

G. Artificial Noisemakers/Bands Playing at League Events

A discussion about the use of artificial noisemakers at athletics events and bands playing during football games was held. No changes were suggested. Both are illegal in all PSAC events and will continue to be.

VI. Reports

A. Sports Information/Awards – Adair

New look for website coming in next few weeks.

All sports now "on-line" for statistics reporting with recent inclusion of women's lacrosse stat package

Reviewed new PR efforts, regional media conference for basketball, championship program shell, and radio show.

Discussed retired coaches and athletics administrative service awards.

**The following retired coaches were selected as recipients for the retired coach award from the PSAC:**

**Ken Nellis, Clarion; Malen Luke, Clarion; Mark Maurer, WCU; Brian Mondschein, Kutztown; Frank Cignetti, IUP; Roger Barren, East Stroudsburg.**

B. Officiating Committee

1. Met with Owen Hannah regarding the basketball assigning program. In an effort to increase the number of games assigned by a particular official, officials may be assigned more than 4 contests per institution.

2. **Motion: (Pucci/Hjerpe) That in the sport of Volleyball, the assignors fee be increased to \$200 for each program**  
**MOTION PASSED UNANIMOUSLY**

3. Soccer: Begin another review of RFP for single assignor, but in the meantime all soccer assignors will be asked to attend a meeting this summer to discuss the officiating programs in the league.

C. NCAA Division II Management Council  
No Report

- D. Division II Athletics Directors Association  
Ed Matejkovic provided a report. A strategic plan is being developed for D2ADA. Strategic initiatives are being undertaken with grants provided by Division II, including increasing attendance at NACDA.
- E. Division II Football Review Project Team  
Ed Matejkovic provided a report. A recommendation to the Division II Presidents Council is being made that would divide Division II into two football divisions. A lengthy discussion ensued regarding this issue and its potential effects on the PSAC.
- F. Division II Championships Committee  
Heard a presentation about the new regionalization model for Division II.
- G. PSAC Advisory Council  
Replaced former Eastern Division representative Doreen McAfee with Mary Gardner.
- H. Division II Student-Athlete Reinstatement  
No Report. Kathy Heitzman's term on this committee is concluded and she encouraged those interested in applying for the opening.
- I. Division II Championships Eligibility Project Team  
Legislation was passed at the last NCAA Convention regarding penalties for using ineligible athletes. Sports Committees are now determining the appropriate penalty in the won/loss and strength of schedule indices.
- J. Playing Rules Oversight Panel  
Heard a presentation from Steve Murray regarding the NCAA Playing Rules Oversight Panel
- K. Secondary Violations Report  
Received a handout detailing the NCAA Secondary Infractions in the conference since the last meeting.
- L. Division II Academic Requirements Committee  
Received reports from Barb Cleghorn, a member of ARC, regarding issues of eligibility, particularly the tracking of the 6-credit rule and the ASR, and initial-eligibility trends/concerns in the NCAA,

Attendance Tuesday 4/4: Karen Hjerpe, California; Barb Cleghorn & Ed Matejkovic, West Chester; Jeff Michaels, Shippensburg; Dave Katis & Wendy Snodgrass, Clarion; Todd Jay & Bruce Baumgartner, Edinboro; Kris Decker & Roger Maisner, Mansfield; Paul Lueken, Slippery Rock; Tom Gioglio, East Stroudsburg; Peter Campbell & Sharon Taylor, Lock Haven; Frank Condino & Fran Nee, IUP; Mary Gardner & Kathy Heitzman, Bloomsburg; Peg Kauffman & Dan Audette, Millersville; Greg Bamberger, Kutztown; Steve Murray & Will Adair, PSAC.

- M. Sport Chairpersons
  - 1. Athletic Trainers  
A discussion was held regarding cheerleading safety in light of the NCAA's requirement to certify cheerleading coaches within the catastrophic insurance program and statistics that indicate an increase in injuries nationally  
  
**Motion: (Baumgartner/Taylor) That all cheerleading activities at member campuses be "grounded" (no lifts or tosses) during athletic competition until the Athletic Trainers Task Force review and recommend policies for approval for safety considerations.**  
**MOTION PASSED 25-1-0**
  - 2. Compliance Coordinators  
IUP will be developing a summer compliance seminar regarding the CAi program for June 14.

3. Wrestling  
No Report

4. Lacrosse  
No Report

5. Sports Information Directors  
No Report

6. Softball  
No Report

7. Baseball  
No Report

8. Swimming

**Motion: (Cleghorn/Taylor) In the sport of swimming, for any incorrect/illegal or entries that have failed to have been made for the swim championships that for each individual mistake the institution will be fined \$25.00 (amended to \$100, but not more than \$300 per team). No student-athlete will be denied the opportunity to participate due to a coaching error.**

**MOTION PASSED UNANIMOUSLY WITH ONE ABSTENTION**

The Conference Office will begin the process of developing the internal Top Times list for swimming.

Brief discussion regarding the off-campus movement of the swim championships to Cumberland Valley High School

9. Cross-Country/Track & Field  
No Report

10. Men's and Women's Basketball  
Men's Basketball had no report  
Women's Coaches Recommendations

**MOTION: (Heitzman/Maisner) That in the sport of basketball the balls provided for warm-up must be the same as the required competition ball.**

**MOTION PASSED**

**MOTION: (Heitzman/No Second) That the women's basketball tournament be held at a neutral site.**

**MOTION: (Heitzman/No Second) That the women's basketball tournament to include all PSAC teams.**

**MOTION: (Heitzman/Hjerpe) That for the sport of basketball the home team be required to view the exchanged videotape prior to providing it to the visiting team.**

**MOTION PASSED**

**MOTION: (Heitzman/Taylor) That in the sport of basketball that in the event an exchanged videotape is unviewable or of poor quality that the home team will immediately remedy the situation with an overnight shipment of a new videotape.**

**MOTION PASSED**

**MOTION:** (Heitzman/Hjerpe) That in the sport of basketball numbers on uniforms must be filled in with a solid color that contrasts to the game jersey

**MOTION FAILED**

**MOTION: (Heitzman/Hjerpe) That in the sport of basketball visiting teams must be provided access to the court with baskets down and warm-up balls available 60 minutes prior to game time and the locker room must be made available 90 minutes prior to game time.**

**MOTION FAILED**

11. Men's & Women's Tennis  
No Report

12. Volleyball

**MOTION:** (Hjerpe/No Second) That in the sport of volleyball that Saturday Divisional Conference Matches will start no earlier than 1 pm and no later than 4 pm.

13. Golf

A discussion ensued about the men and women competing in the golf championship. The administrators encouraged the coaches to develop a format (men out to play before the women) that would facilitate and speed up play.

14. Football – Pucci

**MOTION:** (Pucci/Heitzman) That any student-athlete that transfers within the conference must serve one-year in residency at the second institution if the previous institution was in the same division as the original institution, for divisional sports, or any institution in non-divisional sports.

**MOTION FAILED**

**MOTION: (Pucci/Hjerpe) To amend the PSAC Football Operating Code IV-H to read:  
H. Conference Film (Video) Exchange and Scouting**

**1. First generation copy S-VHS (new tapes) videotapes will be exchanged**

**a. By April 1 of the preceding year, the first scheduled PSAC opponents will exchange three (3) videotapes of the previous season upon request. These tapes do not have to be the last three contests of the previous season, but may be any combination of the previous season. In the event a new head coach is hired in the off-season at the institution, than the Spring Exchange of videotapes is not required.**

**b. For early season games (second or third dates of the season), an equal number of videotapes will be exchanged from current season of play only. If one team has played only one game and the opponent has played two games, then only one tape (of the most recently played game, not corresponding date of play) will be exchanged.**

**c. For regular season games once each team has played at least three games, videotapes of the two most recent games will be exchanged ten (10) days prior to the scheduled contest between the two opponents. The videotape of the game immediately preceding the scheduled contest between two opponents will be exchanged by arrangement or no later than Sunday noon prior to the upcoming contest.**

**MOTION PASSED UNANIMOUSLY**

**MOTION:** (Pucci/No Second) That chain crews at PSAC games must be manned by adult, non-students.

A discussion ensued regarding the PSAC roster limitations for the sport of football.

**MOTION: (Lueken/Gioglio) That in the sport of football by the 2007 season the conference would have a limit of 80 squad members by 48 hours prior to the first date of competition.**

**MOTION PASSED: 18-8**

The conference has been approached by the NE-10 conference regarding a scheduling agreement for future years. PSAC teams interested are Bloomsburg, California, Clarion, East Stroudsburg, Edinboro, IUP, Kutztown.

**MOTION: (Bamberger/Hjerpe) That in the sport of football that in the event that the NCAA Football Rule permitting the reduction of halftimes to move from 20 to 15 minutes will not be used by the PSAC.**

**MOTION PASSED**

#### 15. Soccer

Motion: (Audette/Campbell) In women's soccer to eliminate Divisional play and double round robin play for PSAC scheduling for the 2007 season.

**MOTION FAILED: 8-18**

**Motion: (Campbell/Baumgartner) That in women's soccer beginning in the 2007 season to begin a double round robin in the division and full cross-over with the opposite division.**

**MOTION PASSED: 16-4-2**

Motion: (Condino/Nee) That in sports with full cross-overs that all mandated games be counted in league standings to determine divisional representation in conference post-season play.

Motion to refer to the Championships Format Task Force (Maisner/Audette):

**MOTION PASSED: 13-11**

**Motion: (Audette/Hjerpe) That in the sport of soccer to extend the conference's agreement with Select Sport America.**

**MOTION PASSED UNANIMOUSLY**

Motion: (Audette/No Second) That a coach may nominate no more than 7 players for all-PSAC selection.

Motion: (Audette/No Second) That to eliminate the requirement that an athlete that a player play at least 50% of their contests at a particular position in order to be nominated

**Motion: (Audette/Gardner) That in the sport of soccer, matches postponed due to weather must be rescheduled on the next common open date on the team's original schedules. All contests must be completed by the Sunday preceding the quarterfinal tournament matches.**

**MOTION PASSED UNANIMOUSLY**

#### 16. Field Hockey – Gardner

**Motion: (Gardner/Heitzman) Games postponed due to weather MUST be rescheduled for the first common open date and all regular scheduled play must be concluded by the final Saturday of regular season play. The Sunday prior to the conference championship must be left open in the event a make-up date is needed.**

**MOTION PASSED UNANIMOUSLY**

**Motion: (Gardner/Heitzman) That in the sport of field hockey that 13 players be selected on both the first and second teams in a format that reflects 5 forwards, 4 midfielders, 3 backs and 1 goalie.**

**MOTION PASSED UNANIMOUSLY**

**Motion: (Gardner/Nee) That in the sport of field hockey that the conference conduct its championship in a four team, single-site tournament at the highest seed that has an on-campus artificial surface. Schedule of games will be determined by the host school, liaison and conference commissioner. Recommended semifinal game times are: Noon and 2:30 with a minimum of 45 minutes between first and second game and championship match at 1 pm the following day.**

**MOTION PASSED**

VII. Conference Updates

A. NCAA Strategic Initiative Grants

The Administrators were provided a summary of the proposed uses for the 2006-07 Division II Strategic Initiative Grants

B. Coaches Certification Updates

An up-to-date accounting of coaches that have passed the coaches certification test was distributed to the respective institutions.

VIII Old Business

A. Athletics Admin. Executive Committee Selection

A slate of officers for the Athletics Administrators Executive Committee was forwarded and approved:

Chair: Roberta Page, Vice Chair: Fran Nee, At-Large: Tom Giglio, At-Large: Dan Audette

B. Advisory Council Selection

Kathy Heitzman was selected to represent the Athletics Administrators on the Advisory Council

C. Digital Video Editing and Video Exchange: The Administrators heard a presentation from ISS regarding digital video exchange for sports. The Athletics Administrators asked the conference office to explore and negotiate with ISS a plan to begin on-line video exchange for the league. In addition, the conference office will develop a draft protocol for on-line video exchange.

D. Barb Cleghorn led a discussion regarding legislation she would like the league to consider sponsoring at the NCAA level regarding the eligibility of transfer student-athletes.

IX Future Meetings

- a. May Board of Directors – May 24, 2006
- b. Fall Administrators Meetings - October 3-5, 2006

Meeting adjourned: 12:45pm Tuesday, April 4