

**PENNSYLVANIA STATE ATHLETIC CONFERENCE  
BOARD OF DIRECTORS MEETING - Harrisburg, PA  
May 18, 2010**

**I. CALL TO ORDER/ATTENDANCE**

Chairman Dillman called the meeting to order at 12:30 p.m. May 18, 2010. The following were in attendance:

President David Soltz – Bloomsburg University  
President Angelo Armenti, Jr. – California University  
President Michelle Howard-Vital – Cheyney University  
President Joseph P. Grunenwald – Clarion University  
President Robert J. Dillman - East Stroudsburg University  
President Jeremy Brown – Edinboro University  
President Tony Atwater – Indiana University  
President Javier Cevallos – Kutztown University  
President Keith T. Miller – Lock Haven University  
President Thomas Gamble – Mercyhurst College  
President Maravene Loeschke – Mansfield University  
President Francine G. McNairy – Millersville University  
President William Ruud – Shippensburg University  
President Robert M. Smith – Slippery Rock University  
Steve Murray, Commissioner  
Debbie Zateeny, Counsel

**II. REVIEW/REORDERING OF AGENDA ITEMS** – No reordering occurred.

**III. CONSIDERATION OF MINUTES**

**MOTION:** (Grunenwald) That the minutes of the May 2009 meeting be approved as presented.

SECONDED: (Ruud)

MOTION PASSED

**IV. COMMISSIONERS REPORT**

Mr. Murray updated the Board on activities during the PSAC year conducted by the league including START, the Minority & Women's Assistant Coaches Seminar, NCAA Advanced Diversity Training and the activities of the Student-Athlete Advisory Committee. Mr. Murray reviewed the main issues involving Phase II of the NCAA Division II Life in the Balance legislation review.

**V. FINANCE REPORT**

**A. Finance – President Miller**

President Miller and Mr. Murray presented a packet of information regarding the league's budget history and proposals to the Board of Directors, including a review of the PSAC's intended application for the Division II Strategic Initiative Grant Program.

**MOTION:** (McNairy) To Approve the proposed change in the job title for Will Adair from Assistant Commissioner for External Relations to Associate Commissioner and a commensurate 3% increase in salary beginning with the 2010-11 fiscal year

SECONDED: (Cevallos)

MOTION PASSED

**MOTION:** (McNairy) To Approve the proposed change in the job title for Carlin Chesick from Assistant Commissioner for Internal Relations to Assistant Commissioner / Senior Woman Administrator, including job responsibility changes as outlined in the presented job description , and a commensurate increase in salary to \$41,000 beginning with the 2010-11 fiscal year

SECONDED: (Howard-Vital)

MOTION PASSED

**MOTION:** (Miller) To Approve the 2010-11 Pennsylvania State Athletic Conference Proposed Budget as presented

SECONDED: (Howard-Vital)

MOTION PASSED

**MOTION:** (Grunenwald) To Approve the PSAC's proposed Application for the NCAA Division II Strategic Initiative Grant Program as presented

SECONDED: (Loeschke)

MOTION PASSED

## **VI. OLD BUSINESS**

### **A. Conference Incorporation Update**

#### **1. Adoption of Constitution, Bylaws and Necessary Resolutions**

**During this presentation, the Board broke for executive session which lasted from approximately 1:20 to 2:20. After the regular session resumed, these resolutions were voted.**

**MOTION:** (Ruud) Be it Resolved, that the new Pennsylvania State Athletic Conference Bylaws and Constitution as presented and attached be adopted for future league operations. (Appendix A)

SECONDED: (McNairy)

MOTION PASSED

**MOTION:** (Loeschke) Be it Resolved, that the firm of Lee Ann Plessinger, CPA be appointed as auditor for the fiscal year 2010-11 to serve at the pleasure of the PSAC Board of Directors.

SECONDED: (McNairy)

MOTION PASSED

**MOTION:** (Ruud) Be it Resolved, that the Chair, Vice Chair, Treasurer or Commissioner is authorized to open one or more bank accounts in such banks as he or she may select with signing authority with respect hereto to be in one or more officers of the Corporation or any other person to whom the Board of Directors delegates such authority. Further Resolved, that this Board of Directors adopts any resolutions reasonably required by any such bank if: (a) in the judgment of the Chair the adoption of such resolutions is desirable; and (b) such resolutions, when adopted, are filed with the minutes of the meeting at which the resolution was adopted.

SECONDED: (Gamble)

MOTION PASSED

**MOTION:** (Grunenwald) Be it Resolved, that the Treasurer (or Assistant Treasurer) or Commissioner is authorized and directed to pay all taxes, fees and other expenses incurred or to be incurred in connection with the organization of the Corporation and to reimburse the officer of the Corporation and all other persons for all such expenses

SECONDED: (Loeschke)

MOTION PASSED

**MOTION:** (Miller) Be it Resolved, that the Treasurer (or Assistant Treasurer), Commissioner or the Assistant Commissioner be authorized with the sole signing authority for checks and accounts payable for expenses incurred in connection with operations of the Corporation. Further Resolved, that the Commissioner or Assistant Commissioner may not sign reimbursement checks for expenses to themselves. Further Resolved, that any conference expense totaling more than \$10,000 in any one transaction require the Treasurer's (or Assistant Treasurer) signature in addition to the Commissioner or Assistant Commissioner.

SECONDED: (Grunenwald)

MOTION PASSED

**MOTION:** (McNairy) Be it Resolved, that the Executive Committee is authorized to approve a contract for services with Lock Haven University, with such changes as may be recommended by legal counsel, such contract to be executed by the Chair and the Secretary.

SECONDED: (Grunenwald)

MOTION PASSED

**MOTION:** (Soltz) Be it Resolved, that the firm of Zateeny Loftus, LLP be appointed as legal counsel of the Corporation to serve at the pleasure of the Board of Directors.

SECONDED: (Ruud)

MOTION PASSED

**MOTION:** (Gamble) Be it Resolved, that the Board of Directors of the *New* PSAC adopt all existing Sport Operating Codes, Policies, Practices and Procedures of the *Old* PSAC.

SECONDED: (Cevallos)

MOTION PASSED

## **2. Conflict of Interest Documentation**

The Board of Directors were provided a Annual Disclosure Statement on Conflicts of Interest to be completed necessary for reporting to the Internal Revenue Service for non-profit corporations. Board members will complete the documents and return them to the conference office.

## **3. Nomination/Selection of Officers and Executive Committee**

Dr. Cevallos and Dr. Loeschke, acting as the Nominating Committee, provided a report on the history of the membership of the Executive Committee and made the following recommendation for Officers and the Executive Committee of the PSAC Board of Directors

Chairman – Dr. Robert Dillman

Vice Chair – Dr. Angelo Armenti

Treasurer – Dr. David Soltz

At-Large – Dr. Thomas Gamble

At-Large – Dr. Maravene Loeschke

Secretary & Commissioner – Steve Murray (non-voting ex officio)

Assistant Treasurer – Mr. William Hannelly (Vice President, Lock Haven University) (officer but not a member of the Executive Committee)

**MOTION:** (Cevallos) To accept the slate of candidates for Officers and Executive Committee of the PSAC Board of Directors

SECONDED: (Miller)

MOTION PASSED

**B. PSAC Strategic Plan – Dr. Armenti**

Dr. Armenti presented Draft 3.9 of the PSAC Strategic Plan to the Board for consideration and adoption

**MOTION:** (Grunenwald) To accept for implementation the PSAC Strategic Plan as presented.

SECONDED: (Ruud)

MOTION PASSED

The Board requested Mr. Murray to develop a strategy for implementation of the Strategic Plan in consultation with the Executive Committee, including the request to member institutions to develop their own Athletic Department Strategic Plans that would support the PSAC and Division II's Strategic Plans.

**C. PSAC Officiating Program**

Mr. Murray presented a series of documents, policies, practices and procedures requested by the Board regarding the officiating assigning programs in the league.

**MOTION:** (Executive Committee) To approve all policies, schedules, practices and documents provided at this meeting for implementation and governance of the Pennsylvania State Athletic Conference's Officiating Assignment Programs (Appendix B )

SECONDED: (Smith)

MOTION PASSED

**VII. NEW BUSINESS**

**A. Advisory Council Recommendations –**

**1. Consent Items – President Dillman**

The Board reviewed the Consent legislative items approved previously by the Chairman, endorsing his position for immediate adoption

**MOTION:** (Ruud) To ratify the Consent package of recommendations

SECONDED: (Gamble) (Appendix C )

MOTION PASSED

**2. Controversial Items – President Dillman**

**MOTION:** (Grunenwald) To eliminate the PSAC Singles/Doubles Tennis Championships from the league menu of championships, effective in the 2010-11 academic year.

SECONDED: (Loeschke)

MOTION FAILED

**MOTION:** (Grunenwald) To eliminate the mandatory visitor complimentary pass lists at all PSAC events.

SECONDED: (Ruud)

MOTION FAILED

**MOTION:** (Ruud) That the conference enter into a full cross-over schedule in the sport of men's and women's basketball beginning with the 2011-12 season

SECONDED: (Grunenwald)

MOTION PASSED

**B. Membership Issues**

**1. Notre Dame College (OH) -** Dr. Dillman and Mr. Murray presented the Board with a letter from Dr. Andrew Roth, President of Notre Dame College (OH) regarding membership in the league. After some discussion, it

was the Board's opinion that the league would not entertain full membership by new institutions at this time.

2. **Seton Hill University Field Hockey** – Mr. Murray updated the Board on the interest of Seton Hill to participate in the league as an associate member in the Fall of 2011 in the sport of field hockey. The athletics administrators will be further consulted and asked for a recommendation during the Summer of 2010. The PSAC field hockey coaches have met to discuss the concept and support such an invitation for associate membership.

#### **VIII. DATE OF NEXT MEETING**

The Board asked the Commissioner to work with the PASSHE Offices in order to coordinate meeting dates between the two entities. The Board expects the next Board of Directors meeting to be held in May 2011.

#### **IX. ADJOURNMENT**

Meeting was adjourned at 4:15 p.m.

Submitted by: Steve Murray, Secretary (6/16/10)

**CONSENT ITEMS**  
**Pennsylvania State Athletic Conference**  
**Legislative Actions 2009-2010 Academic Year**

**A. Fall 2009 Consent Items**

The Advisory Council has deemed the following recommendations as **CONSENT**

**Forwarded by the PSAC Athletics Administrators:**

1. To present former IUP Head Track/Field Coach Ed Fry with a Coaches Service Award for 43 years of coaching at the institution
2. To accept the agreed upon fee structures for officiating in the following sports, Baseball, Football, Volleyball, Field Hockey, Lacrosse and Softball.

Sport	2009-10 Current Year	2010-11	2011-12	2012-13	2013-14
Baseball		DH: \$240	DH: \$250	DH: \$260	
Football		\$180	\$180	\$190	\$190
Volleyball		Single: \$130 Add: \$90	Single: \$130 Add: \$100	Single: \$140 Add: \$110	
Field Hockey		\$160 + 0.40 mile	\$165 + 0.40 mile	\$165 + 0.40 mile	
Lacrosse		\$176 + 0.40 mile	\$180 + 0.40 mile		
Softball	DH: \$200	DH: \$200	DH: \$210	DH: \$220	

**Note: The conference office will adjust this fee structure to insure no agreement exceeds three-years in length and staggered length of agreements**

3. To accept the recommended change in the 2010 and 2011 PSAC mandated football schedule keeping the originally scheduled competitions from September 25 to October 23, 2010 (9/26/11 to 10/24/11) the same and adjusting the order of the other contests, in the event the start date of competition is changed at the 2010 NCAA Convention.
4. To accept the proposed 2010 PSAC mandated field hockey schedule that includes an adjustment to the regular PSAC Championship date, to accommodate the NCAA Division II Fall Sports Festival
5. To accept the proposed 2010 PSAC mandated soccer schedule that includes no divisional play, a travel partner format, increased men's and women's doubleheader competition and occasional Friday/Saturday mandated play.
6. That the conference develop a mandated schedule for the sport of basketball in 2010-11 that includes cross-over contests on January 3-4 and 8-9 with the remaining divisional schedule played on the remaining Wednesdays and Saturdays in January and February.
7. That in the sport of baseball, the PSAC conduct its 2010 championship at Point Stadium in Johnstown, PA April 28-May 1.
8. In the sport of Outdoor Track and Field, to eliminate the PSAC Outdoor Challenge Meets effective for the 2010 season.
9. The PSAC Cross Country Championships shall be hosted two weeks prior to NCAA regionals (effective Fall 2010)
10. That in the sport of women's lacrosse, the PSAC eliminate divisional play and move to a single round robin format beginning in 2011.

11. In the sport of Softball, the PSAC Softball Championship (first and championship rounds) will be conducted in the following format:
- Day 1:  
Game 1: #3 seed vs #2 seed  
Game 2: #1 seed vs Game 1 Loser  
Game 3: #1 seed vs Game 1 Winner
- Day 2:
- If all three teams remain after Day 1, Lots will be drawn to determine which teams play in Game 4 and which is byed to Game 5.
  - If two teams remain after Day 1, the two teams will play 1 or 2 games to determine champion, depending on need of double-elimination format.
12. In the sport of Softball, the following guidelines should be used to determine Divisional Ties (II-B-2):
1. Head-to-head results
  2. Record versus conference divisional teams progressing downward until the tie is broken (higher ties broken first)
  3. Road wins within division
  4. Result vs common opponents outside the league
  5. Number of wins against NCAA Division II opponents at or over .500
  6. Winning percentage against NCAA Division II opponents under .500
  7. Coin toss.
13. In the sport of softball, change the reference of determining the seeding in the conference tournament in the event the mandated schedule cannot be completed (II-B-3), change “winning percentage” in each criteria to “total number of wins” in each of the first four criteria.
14. That the minimum GPA for nomination to the PSAC Top Ten Award be elevated from a 3.25 cumulative GPA to 3.5 cumulative GPA.

## **B. Spring 2010 Consent Items**

### **The Advisory Council has deemed the following recommendations as CONSENT**

1. To accept the report from the Award of Merit Committee to define and expand the procedures involved with awarding the PSAC Award of Merit (see below)

#### **AWARD OF MERIT PROCEDURES ADOPTED**

##### **1. PSAC Award of Merit Defined**

The Award of Merit will be considered as the PSAC’s highest level of distinction. Future recipients should closely resemble those already selected as nationally or internationally recognized figures whose accomplishments have distinguished them in a positive manner, bringing honor to their institution and the league.

##### **2. Candidates**

Candidates will be current or former student-athletes, coaches or administrators of a PSAC institution. A candidate’s association with his/her institution must have come during a time in which that institution was a member of the Conference (PSAC, PSCAC, PSTCAC). Candidates can be selected posthumously.

##### **3. Expand the PSAC Award of Merit**

The PSAC office compile a data base of potential nominees for the Award of Merit. Each institution can submit up to three names for consideration. It is not required that an institution submit candidates for the award. An institution can change or replace any of its three candidates at any time.

#### **4. Nomination Committee**

Formation of a nominating committee that will consist of two athletics administrators, two sports information directors and a representative from the PSAC office. The PSAC liaison to the SIDs will be one of the two athletic administrators. The additional athletics administrator and the two SIDs will be elected by their constituent groups. (Todd Jay and Wendy Snodgrass will represent the Athletics Administrators on the Nominating Committee)

#### **5. Nomination Procedure**

The nominating committee will discuss candidates for nomination at minimum of one time per academic year. Nominees will be presented to the athletics administrators for approval. The committee is encouraged to produce at least one nominee for approval each academic year, however, the recommendation is for no minimum or maximum for number of Awards to be presented each year.

2. In the Sport of Basketball, to establish the following per game fee structure for game officials:  
2010-11: \$200/game 2011-12: \$205/game 2012-13: \$210/game
3. That in the sport of volleyball, that upper-classman athletes or students with prior volleyball experience be used as line judges, dressed appropriately with white polos, slacks and appropriate footwear.
4. That in the sport of volleyball, beginning with the 2010 season, the PSAC volleyball programs will exchange match scoresheets either through the uploading process provided by GameTapExchange or by emailing.
5. That in the sport of football, that the game tape exchange must be uploaded by 12:00 midnight following game
6. That in the sport of field hockey, that any protest by the coach must be made at the time of the action or incident that caused the protest and before play is resumed. All protests must be made to both officials and recorded on the official scoresheet and filed with the conference office in writing within 24 hours of the conclusion of the contest. No protest ever shall be permitted on judgment decisions of the officials. If the protest is proven to be legitimate and could have had a bearing upon the game, then it is upheld and play resumes from the point of the protest.
7. That the conference separate the Operating Codes for Men's and Women's Golf.
8. That in the sport of men's golf, to eliminate the MVP award at the PSAC Golf Championship, continuing to provide a medalist award for the top finisher.
9. That in the sport of men's golf, that All-Conference awards be selected following the NCAA Championships. The coaches will use GolfStat as a guide to vote for the PSAC first team (5 players) and second team (5 players). Individuals under consideration must have played in a minimum of 12 rounds of golf during the year, including the PSAC championship. The PSAC Golf Championship medalist will be an automatic selection for the first team.
10. That in the sport of swimming, the PSAC will conduct its conference championship in a Wednesday through Saturday format.
11. That in the sport of swimming, the PSAC extend its contract with Cumberland Valley High School through the 2013 championship, if possible.
12. That in the sport of swimming that the Swimmer of the Meet be determined through a calculation of the total amount of points scored at the conference meet in individual events. A tie would be broken by a powerpoint system managed through the HyTek scoring system governing the meet results.
13. That in the sport of men's and women's basketball, the PSAC utilize the four timeouts per half model in all contest under the NCAA electronic media timeout regulations
14. That the PSAC sponsor NCAA legislation that would permit student-athletes to compete in constests against outside competition during the nonchampionship segment of the year for Spring Championship sports (baseball, softball, women's lacrosse) and not count as a used season of competition for the student-athlete.

15. That the PSAC eliminate any conference-only restrictions on the NCAA Tryout Rule.

**ADDENDUM FROM ATHLETICS ADMINISTRATORS RECOMMENDATIONS:**

1. That the PSAC enter into agreements with the following companies for the purpose of designating "official ball" status for selected sports:

Rawlings: Baseball 2010-11 to 2013-14

Worth: Softball 2010-11 to 2013-14

Wilson: Basketball 2010-11 to 2013-14

*Note: The athletics administrators were provided a summary of proposals from various ball manufacturers at their April 7-8 meeting and performed an electronic vote regarding the preference for agreements after consulting their respective coaches. These sports current agreements end with this year. The PSAC also has official ball agreements with Molten (Volleyball thru 2/2012) and Select (Soccer thru 6/2011)*