

MINUTES
PSAC ATHLETIC ADMINISTRATORS' FALL MEETING
Atherton Hotel, State College, PA
October 5, 2011

- I. The meeting was called to order at 8:00 am by chairperson, Tom Gioglio.
Those present included: Steve Murray, Will Adair, Carlin Chesick, Matt Beltz, Joe Songer (PSAC); Danielle Barney, Peter Campbell (LHU); Paul Lueken, Amy Badorf (SRU); Carey Snyder, Tom Gioglio (ESU); Ed Matejkovic, Kelli Milliner (WCU); Greg Bamberger, Michelle Gober (Kutz); Karen Hjerpe (Cal); Wendy Snodgrass, Dave Katis (Clarion); Bruce Baumgartner, Todd Jay (Edin); Carrie Michaels, Jeff Michaels, Ashley Grimm (Ship); Steve Roach, Anthony Grant, Peg Kauffman (Mill); Roger Maisner, Kris Decker (Mans); Ruffan Bell, Sue Killian (Chey); Mike McFarland, Kathy Heitzman, Kevin Wood (Bloom); Frank Condino, Frances Nee (IUP); Mark Richard, Kathy MacMurdy (Gannon); Joe Kimball, Lauren Webster (Mercyhurst)
- II. Requests for Reordering Agenda
One item was reordered: Championships/Competition Committee Report moved to after the Sports Committee Reports
- III. Announcements
- Reminded those present of the series of professional development grants the conference can offer through the Strategic Initiative Grant program for Senior Woman Administrators, Athletics Administrators and Diversity. Also discussed the Academic Enhancement Grants and SAAC Grant that each institution receives and distributed those checks to the athletics administrators.
 - Encouraged institutions to display the 6 new conference banners each received and distributed 6 polo shirts to each institution to use for volleyball corner officials and scorers table workers
- IV. Approval of Spring Minutes
MOTION (Condino): To approve the Minutes from the April 2011 Athletics Administrators Meeting.
SECOND (Katis)
MOTION PASSES
- V. Reports
- A. Sports Information/Awards – Adair
Updated the group on updated website and new academic awards programs.
MOTION (Matejkovic) To present the following individuals with the conference's Administrative Service or Retired Coaches Award:
Mary Gardner, AD, Bloomsburg
Barb Waltman, Lacrosse Coach, Millersville
Rocky Rees, Football Coach, Shippensburg
Jerry Sheska, M Soccer Coach, East Stroudsburg
Kathy Krannenbitter, Lacrosse and Field Hockey Coach, West Chester
- B. Officiating Committee – Jay
MOTION (Jay): For the sport of Field Hockey, to enter into an agreement with Roberta Butler for assigning of officials for a period of one year, renewable up to three years for the 2012, 2013 and 2014 seasons.
SECOND (Michaels)
MOTION PASSES
- C. PSAC Championships/Competition – Condino
The Committee met the previous evening and discussed several items.
1. Gave a review of the status of developing a Game Protocol template for institutions to complete. A final draft of the template will be discussed at the April meeting
 2. Discussed changes to the Dixon Trophy Standings to include an average of all sports results.
- MOTION: (Condino) That the Dixon Trophy be awarded to the institution that has the highest average finish in all conference championships using the 16-point system currently employed by the league. The total points accumulated will be divided by the number of conference sports sponsored.**
SECOND (Baumgartner)

MOTION PASSES

- D. NCAA Division II Management Council – Nee
The Division II Management Council will be meeting later in the month.
- E. NCAA Division II Legislation Committee - Nee
Discussed some of the proposed NCAA legislation that will be considered in January 2012
- F. Division II Athletics Directors Association – Maisner
Encouraged everyone to participate in D2ADA. Encouraged all members to participate in the D2ADA Academic Achievement Recognition program to student-athletes. Updated on the D2ADA mentoring program and reported that an ISSG Task Force was created to review the current DII ISSG and make appropriate recommendations.
- G. PSAC Advisory Council – Murray
The group was informed of the need to replace China Jude on the PSAC Advisory Council. At the end of the meetings, Tom Gioglio, chair, replaced Jude with Kelli Milliner, WCU.
- H. Committee for Legislative Relief – Heitzman
Updated the group regarding general cases that fall to CLR.

VI. New Business – Conference Office Items

- 1 **Corporate Partner Program** – updated AAs on progress in program
- 2 **PCN Broadcasts** – updated the group on PCN broadcasting the field hockey and wrestling championships and the advertising rates established these events.
- 3 **Strategic Plan** – distributed the 10 Strategic Priorities identified by the Board of Directors for implementation for the 2011-12 academic year
- 4 **Champion Scholar Award** – distributed and reviewed the form to be used by institutions for submitting S-A names for these awards
- 5 **RefPay** – discussed the options of moving to RefPay for officials payments beginning in 2012-13. Established a committee of: Kevin Wood, Terry Beattie, Kathy MacMurdy, Kris Decker and Ruffan Bell to look at options, report to the group at the NCAA Convention and make a final presentation at the April AA meeting

VII. Sports Committee Reports

- 1. Baseball- Roach

MOTION (ROACH) – That in the sport of baseball, bylaw 3.1.4 of the Baseball Operating Code be amended as follows:

If because of weather or other natural causes it becomes impossible to complete the mandated schedule by the 48 hours prior to the PSAC Championship, the following criteria will be used to determine the seeding:

- a. Total wins ~~Winning percentage~~ ***in mandated league play***
- b. Total wins ~~Winning Percentage~~ ***in head-to-head league play***
- c. Total games played
- d. Total wins ~~Winning Percentage~~ ***versus division champion***
- e. Total wins ~~Winning Percentage~~ ***of opponents in mandated league play in rank order of finish***
- f. Coin toss

SECOND (BAMBERGER)

MOTION PASSES

MOTION (ROACH) That in the sport of baseball, if an institution is unable to complete the mandated home double-header by Monday at 6:00 p.m., the Conference Office will determine the scheduling of the make-up games.

SECOND (BAMBERGER)

MOTION PASSES

MOTION (ROACH) That in the sport of baseball, mandated conference double-headers would consist of one seven inning game (Game 1) and one nine inning game (Game 2). In the event the first game of the double-header goes extra innings, game two of the double-header would be played as a seven inning game. The 10-run rule would be in effect for the nine inning game. Start times would remain at 1:00 pm.

SECOND (HJERPE)

MOTION FAILS (14-14-4)

MOTION (ROACH) In the sport of baseball, to amend bylaw 1.4.1 (d) of the 2011-12 Baseball Operating Code to permit two volunteer coaches.

SECOND (RICHARD)

MOTION FAILS

MOTION (ROACH) In the sport of baseball, to permit each coach to submit two names to the All-Conference Team as Honorable Mention.

LACK OF SECOND

2. Cross-Country/Track & Field – Barney & Grant

Administrators were provided informational items regarding the necessary changes to the Operating Code to facilitate seeding, lane assignments and height determinations for the championships

3. Men's & Women's Tennis – J. Michaels

MOTION (J MICHAELS) That in the sport of tennis, the tournament host shall be added as a "wild card" member of the tennis committee.

SECOND (KAUFFMAN)

MOTION PASSES

MOTION (J MICHAELS) That in the sport of tennis, Bloomsburg will replace Shippensburg on the tennis committee for the 2011-12 academic year due to a coaching change; regular rotation will return in future years.

SECOND (MATEJKOVIC)

MOTION PASSES

MOTION (J MICHAELS) That in the sport of tennis, the tennis committee rotation will be modified with East Stroudsburg and West Chester being switched in the sequence.

SECOND (GIOGLIO)

MOTION PASSES

MOTION (J MICHAELS) That in the sport of tennis, any member school can host the team championships provided the institution has six courts and ITA-standard lighting. (This changes the operating code under 3.1.2.1 which currently states: Any member school shall be eligible to host the tournament contingent upon approval of coaches, liaison and commissioner. A minimum of 9 courts in visible proximity to each other is required.)

SECOND (HJERPE)

MOTION FAILS (11-15-5)

MOTION (J MICHAELS) That in the sport of tennis, PSAC mandated matches will be played using a 3 doubles played first and then 6 singles matches played second format unless agreed upon by both coaches.

SECOND (MATEJKOVIC)

MOTION PASSES

MOTION (J MICHAELS) That in the sport of tennis, athletic trainers are strongly encouraged to be on site but at a minimum be available on short notice for all conference matches.

MOTION DEEMED OUT OF ORDER DUE TO ALREADY EXISTING POLICIES REGARDING CERTIFIED ATHLETIC TRAINING COVERAGE AT TENNIS MATCHES

MOTION (J MICHAELS) That in the sport of tennis, Student-athletes must have at least a .500 winning percentage in all matches against PSAC opponents to be nominated for all-conference awards.

SECOND (C MICHAELS)

MOTION PASSES

MOTION (J MICHAELS) That in the sport of tennis, the brackets for the women's individual singles and doubles championships and the men's doubles championships will expand to eliminate byes. The women's individual bracket would move from 30 competitors to 32 competitors; the women's doubles field would increase from 13 teams to 16 teams; and the men's doubles bracket would move from six teams to eight teams. All additional slots would be based upon postseason success from the previous season; the men's individual field would remain as is because it is currently 16 players and thus a "full" bracket.

SECOND (MATEJKOVIC)

MOTION PASSES

4. Lacrosse – Campbell

MOTION (CAMPBELL) That in the sport of Women's Lacrosse that the conference will select an Offensive and Defensive Player of the Week.

SECOND (CONDINO)

MOTION FAILS

A Player of the Week is selected in this sport currently

5. Softball – Decker

MOTION (DECKER) That in the sport of Softball, a 9-team double-elimination tournament bracket be used for the 2nd weekend of Championship play at the Driften Complex (Hazelton, PA) effective spring 2012. Also move the March 20 & 27 games to April 20 & 21 dates respectively.

SECOND (J MICHAELS)

MOTION PASSES

MOTION (DECKER) That in the sport of Softball, a nine team double elimination championship bracket be accepted with game times at 10:00 am, 1:00 pm and 4:00 pm on days 1-3 and a 12:00 pm start with the if game following on the 4th day.

SECOND (MAISNER)

MOTION PASSES

MOTION (DECKER) That in the sport of softball, it is recommended that a minimum of 4 bags of drying agent is available per game for coaches on game day.

SECOND (MAISNER)

MOTION FAILS

MOTION (DECKER) That in the sport of softball, the all-conference team (selected for each of the three divisions) will consist of a catcher, 1B, 2B, 3B, SS, 3 Outfield, 2 pitchers, 1 designated player, 1 utility and two at-large selections in each division for a total of 14 players.

SECOND (KATIS)

MOTION PASSES

MOTION (DECKER) That in the sport of softball, mandated games be played on Saturday/Sunday instead of Friday/Saturday.

SECOND (CAMPBELL)

MOTION FAILS (12-19)

6. Volleyball - Hjerpe

MOTION (Hjerpe) In the sport of Volleyball to adopt the proposed 2012 Mandated PSAC Volleyball Schedule as presented

SECOND (Bamberger)

MOTION PASSES

7. Basketball – Heitzman & Kaitis

MOTION (Heitzman) In the sport of Basketball, to adopt the following travel partners for the 2012-13 PSAC Mandated Basketball Schedule and future schedules (MC & Gan, Edin & SRU, LHU & Clar, Cal & IUP, Bloom & Mans, ESU & Kutz, WCU & Chey, Mill & Ship) and adopt the presented 2012-13 mandated schedule.

SECOND (KAITIS)

MOTION PASSES

MOTION (Heitzman) In the sport of Basketball, to expand the PSAC basketball tournament to all 16 teams qualifying

SECOND (Kaitis)

MOTION FAILS

MOTION (Heitzman) In the sport of Basketball, to expand the PSAC basketball tournament to 12 teams qualifying

SECOND (Kaitis)

MOTION PASSES 21-6-3

MOTION (Heitzman) In the sport of Basketball, to expand the PSAC basketball tournament to 12 beginning with the 2012 championship

Note: This motion was declared out of order because an expansion of the tournament requires a constitutional amendment which would require the PSAC presidents to act during their May 2012 meeting.

8. Football – Bamberger

No Report. There was a discussion regarding institutions following the guidelines required for filming football contests.

Note: following the meeting, the conference office sent out a reminder to coaches regarding the requirements of in-game filming.

9. Golf – Condino

2011 Championship upcoming at Hershey Links.

10. Soccer – Kauffman and Kemp

MOTION (Kauffman) To adopt the PSAC Mandated Soccer Schedule as presented for the 2012 season.

SECOND (Matejkovic)

MOTION PASSES

11. Field Hockey – Wood

MOTION (Matejkovic) To adopt the the PSAC Mandated Field Hockey Schedule as presented for the 2012 season which would create an 11-game round robin schedule to determine PSAC championship qualifiers plus three additional “pod” contests with nearby league members

SECOND (Nee)

MOTION PASSES (12-8-12)

12. Athletic Trainers – Gioglio

NO REPORT

13. Swimming – Snodgrass

NO REPORT

14. Wrestling – Baumgartner

NO REPORT. There will be a restructuring of the championship finals schedule to accommodate broadcasting the championship on PCN-TV

15. Sports Information Directors – Jay

MOTION (Jay) That All-PSAC Award media announcements be conducted the week following the conclusion of the regular season, prior to the conference championships in select sports.

SECOND (Heitzman)

MOTION PASSES

The Sports Information Directors will re-establish their Awards Committee to review and make recommendations to the Athletics Administrators regarding weekly and annual awards programs conducted by the league.

16. Compliance Coordinators – Nee

Reviewed some NCAA key proposed legislation items and the Compliance meeting that occurred the day before. Discussed creation of a transfer clearinghouse for the league and violations reporting

VIII. Requested Agenda Items

1. Complimentary Pass Lists – Matejkovic

There was discussion about the continued abuse of the complimentary pass list by visiting teams and the need for athletics directors to remind their coaches about the proper procedures.

IX. Old Business

1. PSAC Strategic Plan Review

The Athletics Administrators were asked to forward to the conference their top three priorities in each of the goal areas in the newly adopted PSAC Strategic Plan.

X. Future Meetings

1. April AA Meeting: April 2-4, 2012 (Mon-Wed)
2. May Board of Directors: May 14-15, 2012

Meeting was adjourned at 12:30 pm on Wednesday, October 5