

MINUTES
PSAC ATHLETIC ADMINISTRATORS' SPRING MEETING
Atherton Hotel, State College, PA
April 6-7, 2011

- I. The Meetings was called to order at 8:00 am, Wednesday, April 6 by chairperson, Tom Gioglio Those present included: Steve Murray, Will Adair, Carlin Chesick, Matt Beltz (PSAC); Mary Gardner, Kathy Heitzman, Kevin Wood (Bloom); Karen Hjerpe (Cal); China Jude (Chey); Dave Katis, Wendy Snodgrass (Clarion); Tom Gioglio, Carey Snyder (E. Stroud); Bruce Baumgartner, Todd Jay (Edin); Mark Richards (Gannon); Frances Nee, Frank Condino (IUP); Greg Bamberger, David Kerschner, Michelle Gober (Kutz); Sharon Taylor, Danielle Barney, Peter Campbell (LHU); Roger Maisner, Kristen Decker (Mans); Joe Kimble, Aaron Kemp (Mercy); Steve Roach, Peg Kauffman, Anthony Grant (Mill); Carrie Michaels, Jeff Michaels, Ashley Grimm (Ship); Paul Lueken, Amy Badorf (SRU); Kelli Milliner, Ed Matejkovic (WCU).
- II. Requests for Reordering Agenda - NONE
- III. Announcements
- Commissioner Murray encouraged institutions to insure that when they returned their end of the year Strategic Initiative Grant use forms to the conference that they include objective data to the benefits of the grants and those individuals receiving professional development grants that they needed to complete a post-travel report form.
 - Updated member institutions on the Division II NLI Audit that would be conduct in April
 - Reminded those present about the PSAC/NCAA Sportsmanship Award process.
 - The following Medical Hardships were approved by the Executive Committee: Bielish, Ransom (Cal); Brunot, Hackel, Mancini (Clarion); Dimitriou, Kain, Inman (E Stroud); Stoner, Williams (Edin); Bowser, Conners-McChristian (Gannon); Lacey, Purdy, Toth (Mans); Fahandezh (Mercy); Staller (Mill), Miller (Ship), Perry (SRU), Clemens (WCU)
- IV. Approval of Fall Minutes
MOTION: (Matejkovic): To approve the Minutes from the October 2009 Athletics Administrators Meeting.
SECOND: (Jay)
MOTION PASSED
- V. Reports
- A. Sports Information/Awards – Adair
Updated those present on the updating of the PSAC Website (rollout May 2011), and the football and basketball media days. A committee of SIDs will be reviewing the current media day and preseason publicity of sports and make recommendations on potential changes.
1. Award of Merit Report – Adair
MOTION (Jay): To accept the Award of Merit Committee Report recommending that honoring of Jan Hutchinson, John Chaney and Wade Schalles with the PSAC Award of Merit.
SECOND (Katis)
MOTION PASSES
- B. PSAC Officiating Committee – Jay
Discussed the end of season evaluations for the sports of men’s and women’s basketball. Updated the group on upcoming RFPs for assigning in the sports of field hockey, softball and lacrosse in the next academic year. Discussed financial considerations relative to sport officiating fees, particularly travel expenses for lacrosse and field hockey.
- Discussed an inquiry received from Don Brown, PSAC Soccer Officiating Assignor, regarding soccer officials need to enforce NCAA rules relative to verbal dissent.
Action Item: The Athletics Administrators encouraged Commissioner Murray to reinforce with Mr. Brown the PSAC’s desire to have the NCAA rules strictly adhered to and officiated accordingly.
- C. PSAC Championships Review Committee - Condino
Discussed the following items and made the following recommendations (where noted):

- 1) Post-game Awards Protocol – Recommended the conference include in each sport operating handbook the post-game awards protocol that requires second place teams to remain present at the site of competition until they are presented with their runner-up trophy. Encouraged the league office to review current protocols to insure a timely distribution of the runner-up trophy.
 - 2) Volleyball and Basketball Tournament play-off field size – no recommendations
 - 3) Dixon Trophy Points System – Requested that the conference office model a Dixon Trophy points system that would provide an “average finish” score for review at next Fall’s meeting
- D. NCAA Division II Management Council – Nee
The Division II Management Council will be meeting the week of April 11. Updates from that meeting will be forthcoming.
- E. NCAA Division II Legislation Committee - Nee
Provided a brief review of Legislation currently being considered. Discussed plans of the Legislation to review bylaws for ease of compliance and burden of administration at the institutional level.
- F. Division II Athletics Directors Association – Maisner/Matejkovic
Encouraged ADs to participate in D2ADA. Updated the group on a mentoring program for up-and-coming ADs initiated by D2ADA
- G. Division II Nominating Committee – Jude
Discussed with the group the concern regarding the nomination and selection of individual for Sports Committees that may not have Regional Advisory Committee experience.
- H. Committee on Legislative Relief - Heitzman
Updated the group on CLRs review of the 4-4-4 transfer/participation prohibition process and discussed the “organized competition” rule.
- I. PSAC Advisory Council - Murray
Reminded group that Bruce Baumgartner and China Jude represented the Athletics Administrators.
- V. New Business – Conference Office
- A. Participant Field Size and Entries for PSAC Track & Field and Swimming Championships
At the request of the Athletics Administrators, the conference office compiled a recent history of the number of entries and participants at the PSAC Swimming and Indoor Track and Outdoor Track Championships.
Action Item: After a lengthy discussion of options the Administrators asked the respective sport liaisons and conference office to review various options of reducing field sizes at these championships and reporting back to the Athletics Administrators for potential changes.
 - B. Academic Award Programs in the PSAC
Commissioner Murray discussed with the group the thoughts of expanding the conference’s Academic Awards programs, noting that several instances of Action Items are included in the league’s Strategic Plan.
 - 1) “Elite 23” Program – **That the PSAC create a scholar-athlete recognition program, similar to the NCAA’s Elite 88 program, that would honor the top student-athlete at each conference championship event (at the site of the championship final) with the highest cumulative grade point average among the teams participating at that championship site. The student-athlete could not be a participating in their first year of intercollegiate competition. The GPA would be based upon the most recently completed term (including summer). A tie-breaker would be the student-athlete with the most credits completed. A student-athlete could only win the award one time per academic year.**
MOTION (Matejkovic)
SECOND (Jay)
MOTION PASSES

- 2) Top GPA by Sport – **That the PSAC create an Academic Award recognition program for each sport that would recognize the team with the highest Quality Point Average. The QPA would be based on end of the academic year (May) grades and include only those student-athletes that would be considered “counters” on the institution’s EADA annual report.**

MOTION (Heitzman)

SECOND (Baumgartner)

MOTION PASSES

- 3) Overall Academic Program – **Action Item:** The Athletics Administrators created a committee of Anthony Grant, Wendy Snodgrass and Karen Hjerpe to review options for the creation of an academic award recognition program for the entire conference.

C. Budgetary Concerns - The Athletics Administrators discussed current situations on member campuses in light of impending state budget cuts for higher education.

VII Sport Committee Reports

1. Volleyball – Hjerpe

MOTION (HJERPE): That in the sport of volleyball it is recommended that professional line judges be used for all matches.

(LACK OF SECOND)

MOTION (HJERPE): That in the sport of volleyball the competition court must be made available and set up 90 minutes prior to the start of the match and both teams have the availability to use the court for ball handling. S

SECOND (KEMP)

MOTION FAILS

MOTION (HJERPE): That in the sport of volleyball that the PSAC will utilize the NCAA warm up procedures for all regular-season and championship matches.

SECOND (JUDE)

MOTION PASSES

MOTION (HJERPE): That in the sport of volleyball during crossover matches, that 40 minutes be allotted between matches

SECOND (BAMBERGER)

MOTION PASSES (15-12-2)

MOTION (HJERPE): That in the sport of volleyball that host institutions provide in-game statistics for all conference matches.

SECOND (RICHARD)

MOTION FAILS

MOTION (HJERPE): That in the sport of volleyball individual statistics will be provided on the All-PSAC player ballot and the ballot needs to be put in order by school.

SECOND (RICHARD)

MOTION FAILS

Note: Conference Office will align ballot by institutional nominations, rather than alphabetical by player

MOTION (HJERPE): That in the sport of volleyball, the Player of the Year will be named by the utilizing the highest vote total on the All-PSAC ballot.

SECOND (RICHARD)

MOTION PASSES

MOTION (HJERPE): That in the sport of volleyball, the PSAC coaches will select a Defensive Player of the Year in each division.

**SECOND (JUDE)
MOTION PASSES**

Note: The coaches will clarify if the DPOY will be based on the highest vote total for a Libero or by separate nomination/selection process

MOTION (HJERPE): That in the sport of volleyball, a Defensive Player of the Week be added to the PSAC weekly awards program.

LACK OF SECOND

MOTION (HJERPE): That in the sport of volleyball, to eliminate the bench size limitation of 20 personnel during the PSAC tournament.

SECOND (CAMPBELL)

MOTION FAILS (13-13-4)

MOTION (HJERPE): That in the sport of volleyball, no mid-match promotions will be permitted during any of the rounds of the PSAC tournament

**SECOND (JUDE)
MOTION PASSES**

2. Football – Bamberger

MOTION (Bamberger) That the PSAC sponsor NCAA Division II legislation that would mark the beginning of the football contact period in November to that same as current NCAA Division I legislation.

SECOND (BAUMGARTNER)

MOTION PASSES

Note: A change in the legislation would move the recruiting calendar, on average, three days earlier.

3. Soccer – Kauffman and Kemp

a. Men's Soccer

MOTION (KEMP): That in the sport of soccer to adjust the 2012 conference schedule by moving Friday/Saturday matches to Friday/Sunday.

SECOND (GARDNER)

MOTION FAILS

MOTION (KEMP): That in the sport of Men's Soccer to establish the following criteria as tie-breakers for seeding purposes in the conference tournament

1. Goal differential between tied teams in all mandated PSAC matches.
2. Goals scored in all mandated PSAC matches.
3. Head to Head competition results between tied teams.
4. Record against teams not involved in a tie, starting at the top of the standings.
5. Fewest goals allowed between tied teams
6. Away goals scored
7. Win-Lost record against common opponents outside the PSAC (non-PSAC opponents)
8. A coin flip will occur to break ties between tied teams for PSAC playoffs after other tie breakers have been used.

SECOND (HJERPE)

MOTION PASSES

MOTION (KEMP): That in the sport of soccer the start times for PSAC mandated doubleheaders should be as follows:

2:00 pm before the second Saturday in October

1:00 pm on or after the second Saturday in October

Unless a mutually agreeable time can be coordinated by both institutions

SECOND (KAUFFMAN)

MOTION PASSES

b. Women's Soccer

MOTION (KAUFFMAN): That in the sport of soccer for PSAC mandated doubleheaders, the second match will start 2 ½ hours from the start of the first game, and allow only 10 minutes for halftime of first game.

SECOND (WOOD)

MOTION PASSED

MOTION TO RECONSIDER (Matejkovic/Heitzman) MOTION TO RECONSIDER PASSES

UPON RECONSIDER, MOTION FAILS

MOTION: (KAUFFMAN): That in the sport of women's soccer to conduct the PSAC semi-final matches on Friday and the championship game on Sunday.

LACK OF SECOND

MOTION (KAUFFMAN): That in the sport of women's soccer to establish the following criteria as tie-breakers for seeding purposes in the conference tournament

- 1. Head to Head Competition between tied teams**
- 2. Record against teams not involved in the tie starting at the top of the standings**
- 3. Goal differential in PSAC mandated games (overall)**
- 4. Average of fewest goals allowed in PSAC mandated games.**
- 5. Average of goals scored between PSAC mandated games**
- 6. Win loss percentage against common opponents outside the PSAC (non-PSAC opponents).**
- 7. A coin flip will occur to break ties between tied teams for PSAC playoffs after other tie breakers have been used.**

SECOND (HEITZMAN)

MOTION PASSES

MOTION (KAUFFMAN): That in the sport of soccer, for PSAC mandated doubleheaders, the match start times should be scheduled 2 ½ hours apart with the understanding that if the first match runs long, a delay in the start of the second match will result

SECOND (WOOD)

MOTION PASSES

4. Field Hockey – Gardner

MOTION (GARDNER): That in the sport of field hockey, that beginning with the 2011 PSAC Championship, the top two teams from each division plus the remaining top two teams based on final NCAA ranking will be selected for the championship tournament.

LACK OF SECOND

MOTION (GARDNER): That in the sport of field hockey that the home team must provide a minimum of 2 ball runners for all matches.

SECOND (MATEJKOVIC)

MOTION PASSES

MOTION (GARDNER): That in the sport of field hockey to reorder tiebreaker criteria (f) and (g) to the following for seeding purposes in the conference tournament.

g f. conference road wins within the division,

g g. win/lose percentage against mutual opponents outside the PSAC,

**SECOND (HEITZMAN)
MOTION PASSES**

MOTION (MATEJKOVIC): That in the sport of field hockey, with the expansion from 4 to 6 teams in the playoffs because of sports sponsorship increases while utilizing divisional play, the PSAC tournament qualifiers will be the top three seeded teams from each division.

**SECOND (MICHAELS)
MOTION PASSES**

A brief discussion about field hockey mandated start times was held. The Athletics Administrators took no action leaving start times for matches at the discretion of the host team with the understanding that reasonableness would be applied in determining start times.

At the conclusion of the meetings, Athletics Administrators chair, Tom Gioglio, announced that Kevin Wood would serve as the new sport chairperson (liaison) to the sport of field hockey.

5. Athletic Trainers – Gioglio

MOTION (GIOGLIO): That the medical coverage guidelines for the sport of football be amended to read: *A minimum of four (4) taping stations for pre-event taping be provided. That such stations shall be located in an area separate from the locker area therefore gender neutral and must be accessible to the athletic trainers and that student athletes.*

**SECOND (HEITZMAN)
MOTION PASSES**

MOTION (GIOGLIO): That the following position regarding athletic training coverage be adopted for all member institutions and sports within the league

“Game preparation of the host institution’s student-athletes, as well as the visiting team’s student-athletes is the main priority for the Athletic Training Staff covering the event. There should not be an expectation of service provided to game officials by the host institution’s Athletic Training Staff. Providing any type of treatment to game officials, other than standard first aid due to an injury, will be the decision of the Athletic Training Staff covering the event. Please be aware, these services may be limited by the State Board of Medicine’s Athletic Training Practice Act.

“As a professional courtesy, game officials should contact the host institution’s Athletic Training Staff prior to the contest they are working. This will allow both parties the opportunity to discuss the availability of services and make appropriate arrangements”

**SECOND (MICHAELS)
MOTION PASSES**

The conference office will communicate with the officiating assignors and officials regarding this issue.

MOTION (MICHAELS): For the purposes of determining maximum bench personnel during PSAC Championship competition, medical services personnel (physicians, ATC, student trainers) will not count toward the team limits.

**SECOND (BAUMGARTNER)
MOTION PASSES**

6. Wrestling – Baumgartner

MOTION (BAUMGARTNER): That in the sport of wrestling, to move the PSAC Championship competition to the second weekend of December (from the first weekend) beginning with the 2011 Championship. The 2011 Championship will be conducted at Mercyhurst College on December 10, 2011.

**SECOND (JAY)
MOTION PASSES**

Note: This issue was discussed at the PSAC Meeting during the 2011 NCAA Convention, all parties present agreed to the change at that time. This motion was moved in order to fulfill the legislative process in the league.

MOTION (BAUMGARTNER): That in the sport of wrestling, the start time for the championship be moved from 10:00 am to 9:00 am, to facilitate a rest period for athletes just prior to the championship round
SECOND (JAY)
MOTION PASSES

MOTION (BAUMGARTNER): That in the sport of wrestling, to increase the number of officials working at the PSAC championship from 5 to 6.
SECOND (RICHARDS)
MOTION PASSES

Note: The championship expenses are reimbursed by the conference.

7. Sports Information Directors – Jay
No report

8. Golf – Condino & Kauffman
No Report

9. Swimming – Snodgrass

MOTION (SNODGRASS): That in the sport of swimming, to conduct the 200 yd. Medley Relay races on the first night of competition at the PSAC Championships
SECOND (HJERPE)
MOTION PASSES

MOTION (SNODGRASS): That in the sport of swimming that the PSAC championship be conducted four weekends prior to the NCAA Championships.

SECOND (BAUMGARTNER)

MOTION TO AMEND: (TAYLOR/MATEJKOVIC) Three weekends prior to the NCAA Championships.

MOTION TO AMEND PASSES

NEW MOTION: That in the sport of swimming that the PSAC Championship be conducted three weekends prior to the NCAA Championships
MOTION PASSES

Note: The Coaches will be consulted as to whether a one weekend move will accommodate their original intent; otherwise, the motion will not be forwarded by the Athletics Administrators as a recommendation.

MOTION (SNODGRASS): That in the sport of swimming, the coaches shall vote on the swimmer of the meet at the conference championship
SECOND (BAUMGARTNER)
MOTION PASSES

10. Men's & Women's Basketball - Heitzman and Katis

MOTION (HEITZMAN): That in the sport of basketball to create an annual award to recognize the "6th Man of the Year"

SECOND (KAITIS)

MOTION FAILS

MOTION (HEITZMAN): That in the sport of basketball to create an annual award to recognize the "Defensive Player of the Year"
SECOND (KAITIS)
MOTION PASSES

MOTION (HEITZMAN) That in the sport of basketball to create an annual sportsmanship award
SECOND (KAITIS)

Discussion ensued regarding potential expansion of this award to all sports, and whether it could/should be individually awarded or a team award.

MOTION TO REFER TO AWARD OF MERIT COMMITTEE PASSES

Action Item: The Conference Office was asked to develop a standardized pre-game protocol for PSAC basketball doubleheaders that would be uniformly utilized across the league.

MOTION (HEITZMAN): That in the sport of basketball, the third crossover weekend in 2011 be moved to a Saturday/Sunday format rather than a Friday/Saturday format

SECOND (KAITIS)

MOTION FAILS

MOTION (HEITZMAN): That in the sport of basketball, that the third crossover weekend's be played in the following format in 2011: Friday, Dec. 9 - 5:30 pm doubleheader start, women first; Saturday, Dec. 10 – 2:00 pm doubleheader start, women first.

SECOND (MATEJKOVIC)

MOTION PASSES

MOTION (HEITZMAN): That in the sport of basketball, all 22 mandated games will count in the divisional standings for PSAC Championship seeding, while maintaining equitable access for each division.

SECOND (RICHARD)

MOTION PASSES

MOTION (HEITZMAN): That in the sport of basketball that quarterfinal match-ups in the PSAC Championship will be conducted as in a crossover format rather than in-division format

SECOND (MAISNER)

MOTION FAILS

MOTION (HEITZMAN): That in the sport of basketball, the PSAC Championship will include 12 teams; 6 from each division.

LACK OF SECOND

11. Compliance Coordinators – Nee

The group was updated on the CC meeting from the previous day, including a discussion about the Medical Hardship Waiver process, a Transfer Clearinghouse being established in the league and Camps & Clinics legislation.

12. Baseball – Roach

No Report

The Athletics Administrators had a lengthy discussion regarding make-up and rescheduling policies in the league, but no actions taken.

13. Softball – Decker

No Report

14. Cross-Country/Track & Field – Barney & Grant

No Report

15. Men's & Women's Tennis – Michaels

No Report

16. Lacrosse – Campbell

No Report

VIII. New Business –

1. Division II Strategic Initiative Grants for 2011-12

Reviewed the past PSAC Strategic Initiative Grant programs with the Athletics Administrators. Administrators discussed options and encouraged the conference office to continue submitting the grant proposals to the NCAA using essentially the same format and spending options as currently employed.

2. Division II Enhancement Fund Changes in 2011-12

Reviewed the changes in the Enhancement Fund that Division II provides conferences and institutions. With the pending budget shortages, the Commissioner Murray indicated that the league office will look into options for reducing costs for the member institutions including holding membership dues steady, and paying for GameTape Exchange and Officiating Assignment Fees. The Board of Directors will make the final decision on the conference's budget this summer.

3. Operating Codes Rewritten

Reviewed a new format that will be employed for the Sports Operating Codes beginning next year. The conference office has worked with graduate students at East Stroudsburg to rewrite, reorganize and reformat the Operating Codes in a standard format for all sports.

VIII. Requested Agenda Items

1. Stool Use by Basketball teams on visiting teams – there was a brief discussion regarding the practice of visiting teams using stools during timeouts at visiting courts. No action taken, institution's would determine their own policies

2. Penalties for not meeting the mandated conference schedule – There was a discussion regarding circumstances involving teams not fulfilling their mandated conference schedules. The Athletics Administrators encouraged the Commissioner to review the issue with the Board of Directors and including a substantial monetary penalty in any conference penalties for such an act.

3. Delays in start times for athletic contests – There was a discussion on creating a conference-wide policy regarding the start time of athletic contests in the event a team was delayed in arriving. Currently only basketball has a policy of 45 minutes following the arrival of the team in the competition facility

MOTION (SNYDER): That in the event a team is delayed for arrival at the site of competition in league play a team will be provided 45 minutes of preparation time before the start of competition upon their arrival at the competition sites. In the sport of football, this preparation time will be 90 minutes.

SECOND (MAISNER)

MOTION PASSES

4. Cheerleader location at basketball competition – There was a discussion regarding the location of cheerleaders during basketball competition. No action taken.

5. Hotel/Dining Clearinghouse – Action Item: The conference office will develop a format to collect recommended hotel and dining establishments associated and/or partnered with member institutions.

IX. Old Business

1. Career Athletes – Karen Hjerpe led a discussion about the company "Career Athletes" that recently made a presentation to the PSAC SAAC. California has become a member of the "Career Athletes" on-line network and encouraged other institutions to consider joining. The PSAC Office indicated that the annual Academic Enhancement Fund provided to each institution could be used to help pay the annual costs for participation.

2. Complimentary Tickets –

MOTION (BAUMGARTNER): That the PSAC eliminate the permissibility of complimentary pass lists for all visiting teams at PSAC competition.

SECOND (MATEJKOVIC)

MOTION PASSES

3. One-Time Transfer Exception – There was a brief discussion about the elimination of the one-time transfer exception waiver among intra-league transfers. Institutions were reminded that they continued to have the authority to not grant that waiver as they so chose. No action taken

X. Future Meetings.

1. May Board of Directors: May 16-17, 2011

2. October AA Meeting: October 4-6, 2011 (Tues-Thurs)

MEETING ADJOURNED 10:30 am, April 7, 2011

SM 4/8/11