

# 2011-2012 Wrestling Operating Code

## 1. ORGANIZATION STRUCTURE

### 1.1 CONFERENCE STRUCTURE

**1.1.1** The Conference Competition structure for Wrestling is an open-format.

**1.1.2** A Conference Champion is determined at the annual championship meet. The meet is open to those schools that have a varsity wrestling program as set forth in the NCAA Division I and Division II regulations.

### 1.2 CONFERENCE COMMITTEES

**1.2.1 Sports Chairperson:** An athletic administrator shall be selected by the Chair of the Athletic Administrators as the chairperson to the wrestling coaches.

**1.2.2 Duties of the Sports Chairperson:** The chairperson shall serve as the liaison between the wrestling coaches and the Conference.

**1.2.3 Games Committee:** Committee will include the Sports Chairperson, Host Tournament Head Coach and a rotation of the following: 2011 – Millersville, Shippensburg, Bloomsburg, alternate – Clarion. 2012 – Clarion, East Stroudsburg, Edinboro, alternate – Gannon.

#### 1.2.3 Election of Officers

- a. President - Hosting School
- b. President Elect - Next Year's site
- c. Secretary - 2-year term

### 1.3 MEETINGS

**1.3.1 Annual Meeting:** The annual meeting for the Wrestling Coaches will be held during the PSAC Wrestling Championships.

### 1.4 PERSONNEL

#### 1.4.1 Staff Limitations

- a. 1 head coach
- b. 1 full-time assistant (coaching contract with benefits) or part-time assistant or volunteer
- c. 1 paid part-time assistant (half time or less) or graduate assistant or volunteer
- d. 1 volunteer

#### e. **4 TOTAL COACHES**

**1.4.2 Additional Staffing Notes:** In addition to the above limitations, an institution is permitted to utilize an unlimited number of full-time undergraduate students with no limitation of duties. In addition to the above limitations, an institution is permitted to utilize a maximum of four (4) social equity positions with a maximum of one (1) per sport. These positions shall be determined by the President and reported to the Commissioner. **Division I programs are exempt from these limitations.**

**1.5. NATIONAL LETTER OF INTENT:** Each Conference member agrees to abide by the regulations and procedures outlined in the National Letter-of-Intent Program.

## 2. REGULAR SEASON PROCEDURES

### 2.1 GAME DAY PROCEDURES

**2.1.1 Uniforms:** Per NCAA rules.

**2.1.2 Complimentary Passes:** A maximum of thirty (30) complimentary tickets awarded per team upon request. Must follow NCAA procedure for signing for the tickets at the "will call" window.

**2.1.3 Weigh-Ins:** Follow NCAA Rulebook.

## **2.2 GAME OFFICIALS**

**2.2.1 Officials Fees:** To be determined by each institution. There is no assignor for PSAC wrestling.

## **2.3 GAME ENVIRONMENT**

**2.3.1 Sportsmanship:** The PSAC is committed to developing sportsmanship and creating healthy environments for competition. We believe that part of the role of education through sports is to educate all participants in athletic contests to conduct themselves with civility, dignity and respect for opponents.

**2.3.2 Crowd Control Statement: Each member institution is expected to have the following announcement read prior to each contest (at a minimum). Institutions are encouraged to developed a format in which participating student-athletes or other enrolled student-athletes recite this (or a similar statement) prior to competition.** "The PSAC and (host institution) promotes good sportsmanship by student-athletes, coaches and spectators. We request your cooperation by supporting the participants and officials in a positive manner. Profanity, racial comments or other intimidating actions directed at officials, student-athletes, coaches or team representatives will not be tolerated and are grounds for removal from the site of competition. Also, consumption or possession of alcoholic beverages is prohibited. Thank you for your support of the PSAC and (host institution)."

**2.3.2.1** The director of athletics or the designated representative is responsible for removing artificial noisemakers from the competition area.

**2.3.3 Game Environment, The PSAC and Division II:** Institutions have a unique opportunity to establish the link between the educational purpose of Division II athletics and the competition environment at Division II events. Game Environment goes beyond the behavior of players and coaches to include all that surrounds the event, including game administration, fans and student supporters. Sportsmanship should be regarded as a mandatory subset of game environment. That is, an institution can exhibit great sportsmanship without having a great game environment. However, it is not possible to have a great game environment without sportsmanship.

## **2.4 MEDIA SHARING**

**2.4.1 Video Taping:** Coaches are not allowed to videotape matches other than their own school, except for the PSAC Championship Tournament finals, when they can film all of the matches.

## **3. CHAMPIONSHIP PROCEDURES**

### **3.1 TOURNAMENT FORMAT**

**3.1.1 Date:** The PSAC Tournament will be tentatively conducted on the second weekend of December of each year.

**3.1.1.2 Future Sites:** 2011 – Mercyhurst, December 10; 2012 – Kutztown, December 8

**3.1.2 Site:** The recommended policy concerning the site of the PSAC Wrestling Championships. Any institution interested in hosting the PSAC Wrestling Tournament will submit at the Coaches Meeting:

**3.1.2.1** Two years prior to the actual tournament date.

**3.1.2.2** Institution must guarantee good media coverage and promotion of this meet and should primarily be the responsibility of the Sports Information Director of the host institution.

**3.1.3 Seeding Committee:** The Seeding Committee will consist of all head coaches (or designee) in the conference and should follow NCAA Rules. Only head coaches or a designee may attend the seeding meeting. The Committee will meet on the Friday before the Championships.

#### **3.1.4 Seeding Process**

**3.1.4.1** All seeding forms and any information shall be sent out by the host institution to all participating institutions at least two (2) weeks prior to the tournament date. All information should be cleared through the Games Committee chairperson.

**3.1.4.2** All seeding information from competing schools must be submitted to the host tournament director and all participating schools on **Monday prior to the tournament via fax prior to 4 p.m.** All information should be typed. The Games Committee would rule on any extenuating circumstances. Host schools should send all information to wrestling coaches and a copy to all athletic directors.

**3.1.4.3** Final verification of entries will be just prior to the start of the seeding meeting.

**3.1.4.4** Entries into the tournament are finalized when each coach gives verification of his lineup just prior to the start of the seeding meeting (Appendix B). In the event that the final verification of the lineup cannot be faxed, it should be emailed or called in prior to the start of the seeding meeting.

**3.1.5 Seeding Formula:** When seeding a weight class, the Seeding Committee should seed each weight class based on the number of quality competitors at that weight. (Minimum of 4 per weight class.)

**3.1.5.1** Proposed criteria for seeding (guideline)

- a. Head to Head
- b. Placing in PSAC last year - Top 4 placers
- c. Last year Head to Head in PSAC Tournament
- d. Previous year's placing - Top 4 placers
- e. Common opponent this year
- f. Win/loss and caliber of opponent

**3.1.5.2** Records for Seeding - Refer to Appendix A. NCAA form is preferred.

**3.1.6 Brackets:** Any error regarding the brackets, prior to the start of the tournament, will require that the bracket will be redrawn. If an entry fails to make weight for any reason, the bracket will be redrawn. If the wrestler who fails to weigh in is a seeded wrestler, the seeds will be moved up and the bracket redrawn.

**3.1.7** The Division II wrestling teams are not mandated to participate in the wrestling championship. If a school decides not to participate, they must notify the Commissioner, the wrestling chairperson, and the host institution 21 days prior to the event.

**3.1.8** PSAC Policy requires that any student-athlete whose name is omitted from a championship entry form because of university error be permitted to participate in the championship. In addition, the institution's president will be notified by the Commissioner and a \$100 fine per student-athlete (not to exceed \$300 per institution) will be levied by the Conference.

#### **3.1.9 Conduct of the Championship**

**3.1.9.1** Athletes and Coaches' Conduct: Follow NCAA Championship manual. All action shall be taken up with the Games Committee.

**3.1.9.2** **Tournament Eligibility:** Only members of a varsity squad are permitted to enter the Conference Championships.

- a. NCAA rules shall apply governing eligibility.
- b. All matches will be seven minutes.

**3.1.9.3** **Tournament Weigh-Ins:** Current NCAA rules governing all aspects of weigh-ins and skin checks shall be followed.

- a. Weigh-ins for the PSAC Championship will begin on Saturday two hours prior to the first match. Strict NCAA rules shall be followed.

b. A physician must attend all sessions of the tournament.

#### 3.1.9.4 Tournament Information

<b>Friday</b>	7:00 pm	Seeding Meeting
<b>Saturday:</b>	7:15 am	Medical check
	7:30 am	Weigh in
	9:00 am	1 <sup>st</sup> & 2 <sup>nd</sup> round matches (3 mats)
		1 <sup>st</sup> & 2 <sup>nd</sup> round Consolations
		Semi-Finals (2 mats), 3 <sup>rd</sup> round Consolations (1 mat) match
		4 <sup>th</sup> round Consolations – through semi-finals (3 mats)
		Coaches Meeting, following the session
	5:45 pm	Opening Ceremonies
	6:00 pm	Championships (3 mats) 1 vs. 2; 3 vs. 4; 5 vs. 6

Use all three mats for the tournament and all matches will be 7 minutes in length.

**3.1.10 The Bye:** If a wrestler receives a bye in the preliminary round, (first round), he shall receive one advancement point for that bye if he wins his quarter final (second round) round. Half points are awarded in the consolation round for byes, also.

### 3.2 TOURNAMENT PROCEDURES

**3.2.1 Tournament Director:** The Tournament Director shall be the Athletic Director or designee from the host school. The duties of the Tournament Director, assisted by the wrestling liaison, shall be to organize and administer the tournament.

**3.2.2 Championship Expenses:** All income and expenses should be completed on the PSAC Championship Financial Summary and submitted to the Conference office within 30 days of completion of the championship.

**3.2.2.1** The host institution is responsible for all match clock expenses. The conference will not reimburse institutions for additional clocks.

**3.2.2.2** A pairing master may be hired to do all of the pairings and bracketing for the host school. The fee may be no more than \$300.

#### 3.2.3 Ticket Prices

**3.2.3.1** Single Session (2 sessions total)

a. Adults: \$7, Students \$2, Free Admission for students from member institutions with valid I.D.

**3.2.3.2** Tournament Passes (both Sessions):

a. Adults: \$12, Students \$3, Free Admission for students from member institutions with valid I.D.

b. Each school will receive 15 passes for coaches, participants, trainers, and managers. No additional tickets will be available.

c. Press, radio, television, and Sports Information Directors may secure passes by contacting the Sports Information Director of the host school.

**3.2.4 Officials:** The liaison should send out a list of potential officials to all coaches or present their names at the spring meeting for approval.

**3.2.4.1** Final selection of officials shall be the responsibility of the Commissioner, the Host AD, and the Wrestling Games Committee Chairperson. Final selection of officials will consider travel cost for host institutions.

**3.2.4.2** Every effort will be made to work with the EWL official assigner to secure the best available officials for the following year, as soon as possible. All officials working the PSAC Championship must attend the NCAA Officials Clinic held annually and be certified.

**3.2.4.3 Number of Officials:** If three mats are used, six (6) officials will be hired for a one-day tournament.

**3.2.4.5** Stipend for the officials will be \$450 for the one day tournament plus double occupancy lodging (if necessary) and mileage paid at the IRS rate. The host institution is responsible for obtaining lodging for the officials.

**3.2.4.6** Five (5) or more coaches disapproving of any one official would automatically remove said official from consideration for the following year.

**3.2.5 Opening Ceremonies:** Will be conducted 15 minutes prior to the finals. A grand march shall be conducted with all place winners, coaches and officials. The liaison, or his designee, will be responsible to conduct the ceremonies.

#### **3.2.6 Awards**

**3.2.6.1** Provided by the conference office. PSAC Champion Trophy, PSAC Runner-up Trophy, 15 Individual Awards to the Championship Team and an Outstanding Wrestler Plaque.

**3.2.6.2** Champions in each weight class will receive a PSAC individual award. The Second (2<sup>nd</sup>), third (3<sup>rd</sup>), fourth (4<sup>th</sup>), fifth (5<sup>th</sup>), and sixth (6<sup>th</sup>) place will be recognized, but will not receive awards.

**3.2.6.3** Outstanding wrestler of the PSAC tournament will be voted upon by the coaches.

**3.2.6.4 Awards Ceremony Protocol:** The second place team is required to remain present at the site of competition until they are presented with their runner-up trophy.

## **4. ALL-CONFERENCE AWARD PROCEDURE**

### **4.1 TEAM COMPOSITION and INDIVIDUALS AWARDS**

**4.1.1** All-Conference certificates shall be awarded to the top three finishers of each weight class at the Conference Championship.

**4.1.2** An Athlete, Coach and Freshman of the Year will be selected by a vote of the coaches. To be eligible for the Freshman of the Year award, a student-athlete should be listed by the institution as a freshman or red-shirt freshman and must be competing in their initial year of eligibility for that sport.

### **4.2 NOMINATION PROCEDURES**

**4.2.1** Recipients shall be selected via votes for a first and second choice for each award.

### **4.3 VOTING PROCEDURE**

**4.3.1** A coach shall not vote for his own wrestler or himself.

**4.3.2** Ties shall be broken by a re-vote of uninvolved coaches.

**4.3.3 Coach of the Year** (Suggested criteria for coaches):

- a. Highest point total in PSAC Championship
- b. Most champions
- c. Most place winners

**4.3.4 Athlete of the Year** (Suggested criteria for coaches):

- a. Highest finish in respective NCAA Tournament
- b. Highest finish in PSAC
- c. Winning percentage

## **4.4 MISCELLANEOUS**

**4.4.1** Head Coaches shall vote for Athlete, Coach, and Freshman of the Year during the week following the NCAA Division I Championship.

**4.4.2** The selection process will be conducted by the Conference Media Relations Director in accordance with the PSAC policy.



**APPENDIX B**

**PSAC Wrestling Championship**

**Verification of Entry Form**

**(please print or type)**

Institution \_\_\_\_\_

WT CLASS	LAST NAME	FIRST NAME
125	_____	_____
133	_____	_____
141	_____	_____
149	_____	_____
157	_____	_____
165	_____	_____
174	_____	_____
184	_____	_____
197	_____	_____
HWT	_____	_____

Coaches Signature \_\_\_\_\_

This form must be submitted at the start of the seeding meeting. After the start of the seeding meeting, there are no changes.